

“THE LAKESHORE ROOM” RATES

2019

Standard Room Rate: **\$300.00**
(Includes 3 hours in the Lakeshore Room, one bartender, table cloths, candles, general set/clean up)

Additional Hour: **\$100.00**
(This amount will be added to the room charge for each hour or fraction thereof over the initial 3 hours.)

Minimum Beverage Charge: **\$300.00**
(This is the total minimum amount that must be taken in at the bar—see beverage options. If the total amount at the bar is less than \$300, the client will make up the difference. 5.5% tax and a 20% suggested gratuity* will be added to the total amount of hosted beverages.)

Additional Bartender: **\$ 75.00**
(A second bartender may be required for groups over 50.)

Additional Staff: **\$ 75.00/per person**
(Additional staff is suggested/may be required when caterers do not provide their own staff.)

Additional Planning, Decorating, Coordinating Service: **\$25.00 and up**

*20% is an industry standard gratuity for wait/bar staff. This is a suggested amount and you are free to alter this amount as you deem commensurate with their work.

SECURITY DEPOSIT

A security deposit of \$300.00 and a signed contract are required to secure the reserved date. The security deposit will be applied towards all charges for the event provided all terms of the contract are met. The security deposit will be refunded less \$100 if cancelled more than 60 days prior to the event. Any cancellation within 60 days of the event will forfeit the entire security deposit.

ADDITIONAL SERVICES AVAILABLE

(please note, charges will still apply even if these items were not originally contracted, but were used)

Disposable Service: (Includes heavy duty plastic plates, silverware, and napkins)	\$1.50/per person
Cloth Napkins:	\$1.00/per person
Cloth Napkins and Flatware:	\$1.50/per person (60ppl max)
Cloth Napkins, Flatware, China Dinner Plates:	\$2.50/per person (60ppl max)
Full Table Service: (Includes cloth napkins, flatware, china salad/dinner/dessert plates, water glasses, salt & pepper on the tables.)	\$3.00/per person (60ppl max)
Special Stemware Service:	\$1.00 and up/per person
Chafer Service:	\$5.00/each
Serving Pieces:	\$15.00/flat rate

BEVERAGE INFORMATION

Itemized beverage price list is available upon request. If you would like to request a special order, please contact us at least four weeks prior to your event. Not all requests may be possible. **Any hosted (open) bar will be subject to 5.5% tax and 20% suggested gratuity. A valid credit card is required for options 2-5.** We will be happy to discuss these options with you to help you choose the one that is best suited to your event and budget.

- 1. Cash Bar**—Guests are responsible for cash payment of their beverages at time of ordering.
- 2. Hosted Bar**—A tally (tab) of all guests' beverages will be run throughout the duration of the event.
- 3. Hosted Bar with Time Limit**—The tab will be in effect for a set period of time. (i.e. through dinner, thereafter guests will pay cash for all beverages.)
- 4. Hosted Bar with Amount Limit**—The tab will be in effect up to a pre-specified amount. (i.e. up to \$300, thereafter guests will pay cash for all beverages.)
- 5. Hosted Bar with Restrictions**—A tab will be run for pre-specified beverages. (i.e. hosted beer, wine & soda, cash for mixed drinks)

Beverage Prices as of 5/2019 (a slight increase may occur without notice):

Beer: 3.50 domestic/4.50 import (bottles only)

Wine: 7.00-9.00 glass (table pour and champagne toast pricing is available upon request)

Mixed Drinks: Rail starts at 4.50/Top Shelf starts at 5.00/Premium starts at 5.50

Soda: 2.50 with free refill

Coffee: 15.00/pot

CATERING INFORMATION

All food service must be selected from one of these area caterers. Those listed below have catered at Chuck's previously with positive reviews. All caterers are responsible for complete set up and clean up of their food service and any kitchen facilities/items used. If caterers need to cook, heat, hold, or store food, they should arrange a meeting with Chuck's to discuss available services.

Additional charges may apply for kitchen usage. **BE SURE TO DISCUSS TABLEWARE AND STAFFING OPTIONS WITH YOUR CATERER. CHUCK'S IS ABLE TO PROVIDE THESE SERVICES FOR AN ADDITIONAL FEE. ARRANGEMENTS MUST BE MADE WELL IN ADVANCE.** *Catering is out of local restaurant, deli or parlor so you can sample their food ahead of time. **Available for buffet or plated service.

- **CARL'S CATERING:** 414-421-6550, www.carlscateringinc.com (VERY experienced full service caterer. Highly recommended for impeccable service and a very extensive selection of buffet or plated menus. They provide all their own tableware.)* **
- **CELEBRATIONS:** 262-248-2555, Celebrationcatering@prodigybiz.com, www.celebrationsrestaurant.com (Everything from a picnic buffet to heavy appetizers, to gourmet plated dinners. Very reputable and award winning area caterer. They provide all tableware) * **
- **GINO'S EAST OF CHICAGO:** 262-248-2525 (The Original! With their famous deep dish pizza and a wide selection of Italian favorites for the buffet. Very reasonable prices include disposable service. They are able to do full service sit down for some events. PLEASE NOTE: We do not recommend them for summer holiday weekends as delivery can be delayed.)*
- **GOOSEBERRIES' COURTYARD CATERING:** 262-763-5070 gooseberrymarket.com (This would be one of my top picks for variety, presentation, quality, convenience, and price. They can provide disposables or you can rent china from us)* **
- **HERNANDEZ:** 262-728-6443, www.hernandez-restaurant.com (Long time Delavan staple for Mexican food. Great family to work with and solid Mexican food.)*
- **RIGA-TONY'S:** Joe, 262-740-2540 (Traditional Italian and very reasonable—I use them a lot for my personal catering needs. Great lasagna, Italian beefs, salads, etc. **Please note they only do drop off buffet style catering—all set up, clean up, table service including chafers and serving utensils must be provided by client or contracted through Chuck's.)***
- **OLD WORLD SMOKE AND BARREL:** Josh Barnett, 815-354-2860 oldworldsmokeandbarrel.com (Awesome BBQ—It's what they do! They provide disposables)
- **TARTS AND TRUFFLES:** Debra Mindham, 815-648-2910 tartsandtruffles@yahoo.com (Wonderful food, wonderful presentation, wonderful people to work with. Disposables and china can be rented through us)
- **Sentry Foods Walworth:** 262-275-0458 (Party trays & desserts are available with delivery upon request.)
- **Pizza for a more casual event:** **Nayeli's**, 262-275-9400 (recommended for pizza only.)

CHUCK'S LAKESHORE INN "THE LAKESHORE ROOM" INFORMATION AND POLICIES

FULL SERVICE BAR: A full service bar is provided. Drink prices are listed separately. Wines are house wines, unless specially ordered. Special orders are priced separately (advance payment required for special orders). A list of available beers and liquors will be provided upon request. **NO ONE LESS THAN 21 YEARS OF AGE WILL BE SERVED OR MAY CONSUME ALCOHOL AND MUST BE ACCOMPANIED BY THEIR PARENT OR GUARDIAN.** Open, hosted, and cash bar arrangements are available. Full payment of bar bill is due at the end of the event. Wisconsin 5.5% sales tax and a 20% suggested gratuity will be automatically added to the total hosted bar bill or minimum bar charge whichever is greater.

CATERING SERVICE: Contracting a catering service is the responsibility of the Client and must be selected from the provided list of area caterers. Catering companies are responsible for their own performance, service, staff, equipment (including but not limited to table service and serving equipment) and clean up. Catering companies are required to confirm arrival times, load in procedures and available warming/refrigeration options with Chuck's. Additional use of Chuck's 2nd floor kitchen for cooking may incur additional fees for which the Client will be responsible.

GUEST COUNT: **A final guest count will be given no later than 10 days before the event. The maximum number of guests allowed in the Lakeshore Room is 75.** If actual guest count should exceed 75, some guests may be asked to move downstairs. If guest count is more than 25 people above what is confirmed, Client is subject to early termination of the event and/or a \$150.00 service fee.

ENTERTAINMENT: A digital music system is included with the room and provides a wide variety of continuous musical selections. An iPod dock, CD player, BluRay DVD player, and large flat screen TV are also provided. **Outside entertainment (DJ or one piece acoustic performer only) must be approved by Chuck's.** Entertainer contract, set-up and expense are the sole responsibility of the Client. Any damage incurred by an entertainer may result in forfeiture of security deposit and may include additional charges. Please note: **ENTERTAINMENT IS AN OPTION ONLY WITH CERTAIN TYPES OF ROOM CONFIGURATIONS/GUEST COUNTS. BE SURE TO CHECK WITH CHUCK'S BEFORE YOU BOOK.!** Absolutely no gambling, nude dancing or fireworks are allowed.

ROOM ACCESS: Client must make an appointment to view the room or to arrange set up times for decorating. These times must be confirmed with Chuck's and followed within reason. Significant delays may result in additional charges.

DECORATING: Party planning, decorations, flowers, etc. are the responsibility of the Client and must be contracted separately (rental company/florist information is available upon request). Chuck's must review and approve all final decorating plans prior to the event. **PLEASE, ABSOLUTELY NO CONFETTI, GLITTER, ITEMS THAT CONTAIN GLITTER, SILLY STRING OR FLAME CANDLES OF ANY KIND!** Table linens will be provided and are included in the room charge and will be placed on the tables by Chuck's staff prior to the event. Hurricane lamps with flameless pillar candles are available at no charge (if broken, damages will be deducted from security deposit).

SECURITY: It is the Client's responsibility to monitor their guests at the event. Chuck's will make every reasonable effort to keep uninvited guests out of the room. Any disorderly or disruptive guests may be asked to leave.

CLEAN UP: It is agreed that Client will clean up and remove any and all decorations unless otherwise arranged with Chuck's. The caterer will be responsible for all aspects of food service clean up, including dining room and kitchen areas unless otherwise agreed upon in advance with Chuck's. Kitchen garbage shall be removed from the building and placed in the outside receptacle by the caterer. Chuck's shall provide clean-up for all bar service. Failure to perform any clean-up obligations may result in additional charges.

"THE LAKESHORE ROOM"
CHUCK'S LAKESHORE INN, 352 LAKE ST., P.O. BOX 170, FONTANA, WI 53125

CLIENT _____	EVENT DATE _____
ADDRESS _____	TIME _____
PHONE _____	GUEST COUNT _____
CREDIT CARD INFORMATION _____	Exp. _____ CCV: _____

_____(Client) and Chuck's Lakeshore Inn, Inc. (Chuck's) agree to the following:
 Client and Chuck's agree that the Client is entering into a rental contract for specified limited use of the "Lakeshore Room" at Chuck's on the date and time as stated above. If not already provided, a final guest count and time will be given no later than 10 days before the date of rental. Client acknowledges that all charges for the event will be due and payable upon receipt of the final billing or as agreed upon by Chuck's and Client.

Client agrees to pay in full with the final billing the following rates and fees as they may apply (amounts are subject to change due to changes in event planning):
 ROOM FEE: \$300 FOR 3 HOURS, ADDITIONAL TIME AT \$100 PER HOUR _____
 ADDITIONAL BARTENDER AT \$75 _____
 ADDITIONAL STAFF AT \$75 PER PERSON _____
 ADDITIONAL SERVICES _____
 ADDITIONAL SERVICES _____

***Remaining details to be finalized by: _____**

A Security Deposit of _____ paid to Chuck's is required to secure rental of the Lakeshore Room and will be included with the return of the signed rental agreement. The security deposit will be applied towards the final billing upon satisfaction of premise condition as determined by Chuck's at the conclusion of the event. If any damage is incurred, the security deposit will be applied towards such damages. Nothing herein shall preclude Chuck's from seeking further payment for damages occurring during the event or because of the Client's or guests' negligence. In case of cancellation, the Client will receive a refund of the security deposit less \$100 for cancellations made at least 60 days prior to the event date. Any cancellation made within 60 days of the event date will forfeit the entire security deposit.

- Client agrees to the following terms and conditions for use of the Lakeshore Room:
1. Client shall hold Chuck's harmless for all expenses, liability and claims of every kind, including but not limited to reasonable attorney's fees by or on behalf of any person or entity arising out of failure of Client to perform any term or condition of this contract; any injury or damage happening on or about the premises; any lost, stolen or damaged property; failure of Client or guests to comply with any law of any governmental authority; any third party agreements or contracts to provide goods or services for the direct or indirect benefit of the Client; any failure to perform, dissatisfaction, or illness resulting from or by any catering service; or any other circumstances or condition not resulting as a result of the negligence or intentional act of Chuck's, its agents or employees.
 2. Client shall not assign, sub-lease or in any way encumber the premises and shall allow Chuck's staff access to the Lakeshore Room at all times.
 3. Client agrees to all terms and conditions as set forth in the Lakeshore Room Policy sheet attached hereto.
 4. Client agrees a final guest count will be given no later than 10 days before the event. The maximum number of guests allowed in the Lakeshore Room is 75. If actual guest count should exceed 75, some guests may be asked to move downstairs. If guest count is more than 25 people above what is confirmed, Client is subject to early termination of the event and/or a \$150.00 service fee.
 5. Client agrees and understands that no person under the age of 21 will be allowed consumption of alcoholic beverages and all persons may be asked for ID as proof of legal drinking age.
 6. Client agrees and understands that an allowance of no more than 2 hours will be given for decorating with no additional charge. All decorating must comply with terms set forth in the Policies attached hereto. Additional fees will apply if more time is required.
 7. Client agrees that the premise will be vacated by guests at set event completion time. Client will have up to a half hour after the event completion to remove any decorations or personal items. Additional fees will apply if more time is required.

I hereby agree to all the terms and conditions set forth above,

_____	_____	_____	_____
Client	Date	Signature for Chuck's Lakeshore Inn	Date